

**CAMBRIDGE COMMUNITY ACTIVITIES PROGRAM
BOARD MEETING
May 15, 2013**

Present: Mary Behling, Kris Frey, Jim Womble, Bernie Nikolay, Kristin Peppey, Eddie Pahaski, Denise Stenkyft, and Steve Struss. Absent: Greg Engelstad, Tim Krueger, and Tim Bolger (arrived later.) Also present: Bridgette Hermanson, Executive Director.

1. Approve April Meeting Minutes: Eddie moved to approved, seconded by Kris; motion passed.
2. Public Comments: None.
3. Chairperson Report: Mary presented a letter from the Director of the Indiana University Executive Development Program commending Bridgette for her participation in this year's conference and her completion of the two-year program.
4. CHS Sign: In 2012, the board voted to commit \$7,500 towards this project. Bernie has advised Bridgette that they are now ready to move forward and Bridgette will, therefore, cut a check from the money market account.
5. Move to Closed Session for Discussion on School/CAP Contract Update: Steve motioned to enter into closed session, seconded by Denise; all approved.
6. Return to Open Session: Kris motioned to return to open session, seconded by Eddie; motion carried.
7. Employee Discount Policy: Bridgette presented the revised Employee Discount Policy for review. She indicated that she had simplified the benefit structure and added benefits to encourage employee wellness and participation in CAP activities by all employees. Bridgette will track over year how often the benefits are actually used. After some discussion, a motion was made to specifically include interns as staff members and then to accept the proposed CAP Employee Discount Policy with such addition. Motion by Kris; seconded by Tim, motion carried.
8. Brochure Sponsorship: Bridgette has been approached again about possibly selling advertising in the brochures. The Board decided that they are not looking to solicit for paid advertising at this time and wish to continue with a clean, easy-to-read brochure.
9. Directors Report: Attached. Additionally, Mary Bielefeldt will be helping out until the end of June by performing some of the duties that Angie Tully had previously been performing in the front office. Bridgette is exploring outside payroll and other options to determine exactly what we will be looking for in a replacement person.

10. Next Meeting Date: Scheduled for June 17 at 5:30 pm

Motion to adjourn by Tim, seconded by Kris; motion carried.