

CAMBRIDGE COMMUNITY ACTIVITIES BOARD
BOARD MEETING
SEPTEMBER 18, 2013

Present: Tim Bolger, Steve Struss, Jim Womble, Eddie Pahuski, Kris Frey, Mary Behling, Greg Engelstad, and Bernie Nikolay. Absent: Denise Stenklyft, Kristin Peppey, and Tim Krueger.
Other: Bridgette Hermanson, CAP Executive Director

Mary called the meeting to order.

1. Public Comments: None.
2. Previous Meeting Minutes: Kris moved to approve the August 14 and September 4 minutes. Greg seconded; motion approved.
3. Move to Closed Session: Steve moved to go into closed session. Kris seconded; motion approved.
4. Return to open session: Steve motioned to move to return to open session. Jim seconded; motion approved. Kris then moved to approve the proposed contract with the school district after amendments and modifications. Bernie seconded the motion. Motion carried. Mary will provide a final copy to Bernie for presentation to the School Board.
5. Financial report: Kris indicated that all accounts are approved. We need to consider amending the by-laws to allow for a member of the finance committee to be a signor on checks because the VISA bill often exceeds Bridgette's limits and Mary, who is an authorized second signor, is no longer reviewing that bill. Bridgette will bring a copy of the by-laws to the October meeting for review.
6. Social Media Policy: Discussion and a few changes made. Kris moved to approve, Eddie seconded; motion approved.
7. Director's report: See Bridgette's summary attached, plus it was noted that there was a nice attendance at the 10th anniversary party last Saturday. It was great to see so many employees and volunteers attend.
8. Additional Items: a. Officer Tony Reynolds mentioned to Bridgette that the elementary school camera at the CAP CARE entrance isn't recording. It shows who is there, but doesn't record as it used to do. However the school external cameras do record and Bernie stated that he will have the school look into the external cameras and security plans to see if one of those could cover that entrance. He felt Bridgette and Tony should be involved in those discussions. The Board agreed Bridgette should talk with both Tony and Bernie to see what the best answer is for that door and perhaps for the Youth Center & Food Pantry entrances, which also have non-recording cameras in place.

b. The CAP/School District contract will be on the agendas for both the Oct 21 and Nov 18 meetings of the School Board and all CAP Board members are urged to attend both meetings if possible.

9. Next Meeting: October 23, 2013, at 5:30 pm in the District Office.

10. Adjourn. Kris motioned to adjourn and Greg second; motion approved.