

**CAMBRIDGE COMMUNITY ACTIVITIES PROGRAM  
BOARD MEETING  
August 20, 2014**

Present: Mary Behling, Bernie Nikolay, Jim Womble, Tim Bolger, Peter VanDenEinde, Kristin Peppey, Tim Krueger, Steve and Eddie Pahuski. Also present: Bridgette Hermanson, Executive Director, Absent: Greg Englestad, and Kris Frey

- I. Call Meeting to Order: Mary called the meeting to order.
- II. Public Comments: None.
- III. Approval of July Meeting Minutes: Bernie made motion to approve July meeting minutes. Tim Bolger seconded, and motion was passed.
- IV. Chairperson Report: The 990 form was successfully filed and signed contracts for the Directors have been returned to Mary. Tim K. made motion to go back from 2009 to 2<sup>nd</sup> Qtr 2014 and reimburse CAP checking from Ripley Park and Food Pantry checking for employee portion of the payroll taxes. Jim W. seconded it and the motion was passed.
- V. Finance Committee: Checking accounts have been approved. For the first half of the year, our credit card rewards totaled \$570.00 which was applied as a credit to our account.
- VI. Fund 80 Allocation: We looked at the Fund 80 pie chart Bridgette and the Finance Committee have been working on. Discussion was held on breaking down the “Operating Expenses” and “Other” categories into additional subcategories. In addition, it was agreed that we should make sure a date is clearly shown on the chart as the information could change from year to year. It was agreed that Bridgette can make the suggested changes without bringing the chart back to the Board again since all information is already there and approved. Bridgette will send via email to the Board and Joe Pleshek once completed.
- VII. Youth Athletics: A discussion was held on the philosophy of CAP youth athletics. Bridgette presented a slide show to start the conversation. After much discussion, Tim K. would like Bridgette and Chad to develop and present our thoughts on paper as to CAP’s philosophy for youth athletics program.
- VIII. Policy Review: The Behavior Policy was discussed, with several changes advised. Bridgette will make the changes to the policy and send out prior to the next meeting.
- IX. Director’s Report: See attached.

- X. Next Meeting Date: The next meeting is scheduled for Sept 17, 2014 at 5:30.
- XI. Adjourn: Kristin moved to adjourn; Peter seconded, motion passed.

*These Minutes are not final until approved by the Board.*