

**CAMBRIDGE COMMUNITY ACTIVITIES PROGRAM  
BOARD MEETING  
January 21, 2015**

Present: Tim Bolger, Steve Struss, Kris Frey, Mary Behling, Peter VanDenEinde, Eddie Pahuski, and Kristin Peppey. Also present: Bridgette Hermanson, Executive Director. Absent: Greg Englestad, Bernie Nikolay, Tim Krueger, Jim Womble.

- I. Call Meeting to Order: Mary called the meeting to order.
- II. Public Comments: None.
- III. Approval of November Meeting Minutes: Steve made motion to accept. Peter seconded. Motion passed.
- IV. Chairperson Report: Nothing to report other than the below discussion regarding Youth Center United Way Campaign.
- V. Youth Center & United Way: Jody has completed an application for the State Employee Contributing Campaign that will allow state employees to designate funds through United Way for the benefit of the Youth Center. One of the requirements on the application is that the Board has to have specifically approved several statements and policies. Bridgette read the following statements to the Board for approval:

SECC Funds Statement: Funds contributed to this organization through the Wisconsin SECC shall be used for the announced purposes of the organization.

Fundraising Statement: This organization's fundraising practices include the following safeguards: (1) Publicity and promotional activities are based upon the actual program and operations of the charitable organization. (2) The charitable organization does not sell or otherwise permit others to use lists of WI SECC charitable contributors. (3) This organization does not mail unordered tickets or merchandise with a request for money in return.

Non- Discrimination Statement: This organization has a board-approved policy and procedure of nondiscrimination in regard to race, color, national origin, handicap, age, or sex, applicable to persons served by it, to staff employment, and to membership on its governing board. It also has a board-approved policy and procedure of nondiscrimination in regard to religion applicable to persons served by it.

Kris moved to approve the three statements as correct statements of this program. Steve seconded. Motion passed.

- VI. Finance Committee: Checking accounts have been approved; everything reported to be fine.
- VII. Policy Review: Vehicle operation. This is a new policy. Eddie made motion to accept vehicle operation policy as amended. Kris seconded. Motion passed.
- VIII. Director's Report: See attached. Additionally, Bridgette reported that she has been working with the District to develop a plan to secure the pool entrance during the school day. They will be issuing lunch-time pool patrons an access card, and all other patrons/community members will be directed to sign in at the elementary office.

The school has approached Bridgette to have the Fitness Center staffed from 3-5 pm for supervision of high school athletes. Beginning Monday, January 26, Chad will be in the FC from 3-5 pm, and the district will be covering this cost.

Bridgette and Chad are working with the district on a new storage shed for the CES, to replace the current one which CAP utilizes for storing sports equipment. A grant request was submitted to the Cambridge Foundation, and the high school construction class will be building it.

Lastly, Bridgette reported that she is working with local community members on rebranding and new logos for CAP.

- IX. Next Meeting Date: The next meeting is scheduled for February 18, 2015 at 5:30 pm.
- X. Adjourn: Steve made the motion to adjourn. Kris seconded; motion passed.

*These Minutes are not final until approved by the Board.*