

**CAMBRIDGE COMMUNITY ACTIVITIES PROGRAM  
BOARD MEETING  
February 18, 2015**

Present: Steve Struss, Kris Frey, Mary Behling, Peter VanDenEinde, Eddie Pahuski, Greg Englestad, Bernie Nikolay and Kristin Peppey. Also present: Bridgette Hermanson, Executive Director. Absent: Tim Krueger, Jim Womble, Tim Bolger

- I. Call Meeting to Order: Mary called the meeting to order.
- II. Public Comments: None.
- III. Approval of January Meeting Minutes: Bernie moved to approve without changes. Greg seconded. Motion passed.
- IV. Chairperson Report: None
- V. Severson Learning Center Presentation: Bernie presented a proposed expansion project that the Severson Learning Center committee has been working on. The project includes expanded parking, indoor classroom space with restrooms, learning pods, and an animal barn. The project is to be funded outside of School District budget through donations and/or grants. Bernie asked that we think of ways CAP may be involved in utilizing the SLC.
- VI. Finance Committee: Checking accounts have been approved; everything reported to be fine.
- VII. Policy Review: Refund Policy. Several suggestions were made to revise the current policy. Eddie made motion to approve the policy as amended. Kris seconded. Motion passed.
- VIII. Director's Report: The CAP and School District Pool Agreement is reviewed administratively every other year and any changes proposed to the agreement need to be brought before both boards for approval. The Board of Education has reviewed and approved a few changes, and the CAP Board now needs to review and if approve if in agreement. Minor changes were made to numbers 8, 9, 11, and 12. Bridgette indicated that she and Lesli had worked with the School District on the changes and felt they were all acceptable. Kris made a motion to approve as written. Steve seconded. Motion passed.
- IX. Next Meeting Date: The next meeting is scheduled for March 25, 2015 at 5:30 p.m.
- X. Adjourn: Steve motioned to adjourn, Kris seconded. Motion passed.

*These Minutes are not final until approved by the Board.*