

CAMBRIDGE COMMUNITY ACTIVITIES PROGRAM
ANNUAL BOARD MEETING
June 17, 2015

Present: Steve Struss, Eddie Pahuski, Peter VanDenEinde, Tracy Smithback-Travis, Jim Womble, Kris Frey, Kristen Peppey, Tim Bolger, and Bernie Nikolay. Also present: Bridgette Hermanson, Executive Director. Absent: Mary Behling, Greg Englestad.

- I. Call Meeting to Order: Bernie called the meeting to order.
- II. Public Comments: None.
- III. Approval of May Meeting Minutes: Peter made a motion to accept the minutes. Jim seconded. Motion passed.
- IV. Chairperson Report: None
- V. Donation Report: Lions Club donated funds to the new Cops & Bobbers (\$200) program, the Food Pantry (\$500), and the Youth Center (\$500). The Home Plate Club donated \$300 towards softball jerseys, and an AED was donated from Cardiac Science, with a value of \$1200.00. Steve made a motion to accept the donations over a \$1,000; including those from the Lions Club and Cardiac Science. Kris seconded; motion carried.
- VI. Fund 80 Update: Bridgette reported that there will be a final draw and she is working with Mark Worthing on the exact amount. However, she felt the balance will be needed for budgeted expenses.
- VII. Review of Bylaws: Kris made motion to accept Bylaws with Eddie's changes. Steve seconded it, motion passed.
- VIII. Move to Closed Session for Discussion of Personnel Evaluation: Bernie made motion to move into closed session, Steve seconded. Steve made motion to come out of closed session, Jim seconded, motion passed.
- IX. Personnel Evaluation and Salaries: Kris made motion to approve 3% pay raise for Bridgette as Executive Director. Jim seconded, motion passed. Steve made motion on Bridgette's request to authorize up to a 3% pay raise for Lesli Rumpf and Jody Wilke. Eddie seconded, motion passed.

Kris made motion to allow Bridgette to teach a class at UWW, if she tracked and made up the work time missed while teaching. Bernie seconded, Motion passed.
- X. Director's Report: Attached.
- XI. Conflict of Interest Signing: Annual signing completed.

XII. Review/Appoint Committees: Tim Krueger is no longer on the CAP board, leaving his position on the Finance Committee open. Steve Struss offered to join the committee. Kris made motion to appoint Steve as replacement. Tim seconded, motion passed.

Kris made motion to appoint Mary as Chairman and Kristin as Secretary. Steve seconded, motion passed.

XIII. Next Meeting Date: The next meeting is scheduled for July 15 at 5:30 at the District Office.

XIV. Adjourn: Steve made motion to adjourn. Jim seconded. Motion passed.

These Minutes are not final until approved by the Board.