

**CAMBRIDGE COMMUNITY ACTIVITIES PROGRAM
BOARD MEETING
September 23, 2015**

Present: Eddie Pahuski, Jim Womble, Tim Bolger, Mary Behling, Peter VanDenEinde, Bernie Nikolay, Tracy Smithback-Travis, Steve Struss, and Kristin Peppy (arrived at 5:45). Also present: Bridgette Hermanson, Executive Director,
Absent: Kris Frey and Greg Englestad.

- I. Call Meeting to Order - Mary called the meeting at 5:35 noting a quorum was present at such time
- II. Public Comments – None.
- III. Approval of August Meeting Minutes – Eddie made a motion to approve August meeting minutes. Peter seconded, and motion was unanimously approved.
- IV. Chairperson Report – Mary noted that the Wisconsin 1952 tax form had been signed and filed this month.
- V. Finance Committee Report – Donation Report – Jim just received the checking account statements for this month, so will review and report on them next month. Bridgette presented the donation reports showing 1 for the Food Pantry for over \$1,000. Steve moved to approve the donation, Eddie seconded, and the donation was unanimously approved.
- VI. Field Groomer/Painter – Kromer Purchase – Bridgette reported that CAP's field painter needs replacing. Coincidentally, the school district is looking to purchase a new field groomer that also has a painter. Together, the District and CAP obtained a quote from Kromer for a dual purpose machine and had Kromer come out for a demonstration. The new machine would require only one person to operate and save much in labor time for soccer, flag football, baseball and softball. Kromer estimates a pay-back of labor and materials in 3 years. The District has also spoken to the Home Plate Club and the Gridiron Club, both of which have interest in contributing towards the machine for certain attachments. Discussion was held regarding the cost of a new painter vs. the contribution towards the dual purpose machine and the savings in labor and materials. Eddie moved that CAP agree to contribute \$5,000 (the requested amount) for the purchase of the field maintenance machine. Steve seconded the motion, and it was unanimously approved.
- VII. CAP Vehicle – The current CAP van was donated 7-8 years ago and is on its last legs. Bridgette has been exploring options and would like to purchase a used crew cab truck. The vehicle is used primarily for hauling items for events, youth athletics, senior luncheons, etc. However, the Food Pantry and

Ripley Park would also benefit from the use of a truck. Currently Nancy, Jody and Bob use their personal vehicles for much of the running around. Additionally, the vehicle is used for running errands and attending events and should seat 5 persons. After much discussion, Steve moved to authorize Bridgette to spend up to \$24,000 for a suitable vehicle with 25% of the funds to come from the Food Pantry account and the balance to come from the general Money Market account, provided, however, that Bridgette shall attempt to get approval from the Cambridge Foundation to use funds from the Ripley Park account balance for 25% of the cost which would result in only 50% coming from the general MM account. Bernie seconded the motion, and it was unanimously approved.

VIII. Director's Report – Bridgette presented the Director's Report, attached, and provided highlights and answered questions. She was particularly pleased to note that there were over 200 participants in the Try Cambridge and much positive feedback has been received from the survey. The National Recreation and Park Convention was very interesting. Both she and Lesli brought back some new ideas they are eager to implement.

IX. Other Items –

- A. The date and location for the Volunteer Banquet has not been set as the Country Club was already booked for the usual weekend next month. Bridgette is currently working on this with a possible date of October 25.
- B. Steve indicated he has been approached by someone wishing to know how to obtain the individual salaries for the CAP directors. Bernie indicated that the District's practice is to list salaries as a whole, but that if someone wishes to know, the policy is to put in an open records request. Bridgette indicated that the CAP office's policy is the same.

X. Next Meeting Date – The next meeting was scheduled for October 21, 2015, at 5:30 p.m. at the District Office.

XI. Adjourn – Steve moved to adjourn; Kristin seconded, motion carried.

These Minutes are not final until approved by the Board.