

CAMBRIDGE COMMUNITY ACTIVITIES PROGRAM
BOARD MEETING
April 20, 2016

Present: Bernie Nikolay, Mary Behling, Kris Frey, Kristin Peppey, Peter VanDenEinde, Steve Struss, Jim Womble, Tracy Travis. Also present: Lesli Rumpf (Representing Bridgette Hermanson), Kathryn Jenkins. Absent: Tim Bolger, Eddie Pahuski, and Greg Engelstad.

- I. Call Meeting to Order - Mary called the meeting at 5:30 pm noting a quorum was present at such time.
- II. Public Comments – None.
- III. February Meeting Minutes- Steve made a motion to accept the minutes from the February 17 meeting; Jim seconded, motion passed.
- IV. Chairperson Report – none. Kathryn Jenkins was in attendance to introduce herself.
- V. Closed Session for Discussion of Personnel Matters – Kris made a motion to move to closed session; Peter seconded, motion passed. Steve made a motion to return to open session, Jim seconded, motion passed. Bernie made a motion to partner with the School District to provide the CAP Directors a retirement HRA benefit comparable to the School District plan. Steve seconded. Motion passed.
- VI. Annual Report Review – Bridgette will present when she returns from maternity leave at the May Meeting.
- VII. CACFP Review – Lesli reported information in regards to CAP CARE’s participation in the federally funded Child and Adult Care Food Program.

The Child and Adult Care Food Program (CACFP) provides nutritious meals and snack to infant and children as a regular part of their day care. CACFP reimburses centers at free, reduced-price, or paid rates for eligible meals and snacks served to enrolled children, targeting benefits to those children most in need. Centers must provide USDA approved foods and meal patterns as a part of the program. In 2015, CAP CARE received just over \$1700 in reimbursement for meals and snacks. Each day, staff keep track of the amount of food consumed by the children. This number is reported to the CACFP monthly and the reimbursement amount is determined.
- VIII. Finance Report – Donation Report- There were two donations over \$1,000 for the Food Pantry. Steve made a motion to accept donations and Peter seconded. Motion passed. Steve amended his motion to accept three donations for the Food Pantry over \$1,000. Peter seconded. Motion passed.
- IX. Directors Report- See attached.

- X. Community Cafe – CAP will be hosting the Community Café on Thursday, May 5. The theme will be Cinco De Mayo as it falls on May 5. All board members, staff and volunteers are asked to participate if possible.
- I. Next Meeting Date – The next meeting is scheduled for May 18, 2016 at 5:30 p.m. at the District Office.
- II. Adjourn –? made a motion to adjourn. Jim seconded. Motion passed.

These Minutes are not final until approved by the Board.