

**CAMBRIDGE COMMUNITY ACTIVITIES PROGRAM  
BOARD MEETING  
May 18, 2016**

Present: Mary Behling, Kristin Peppey, Peter VanDenEinde, Eddie Pahuski, Steve Struss, Jim Womble, Tracy Travis. Absent: Tim Bolger, Greg Engelstad, Bernie Nikolay, and Kris Frey. No CAP Staff in attendance.

- I. Call Meeting to Order - Mary called the meeting to order at 5:30 pm.
  - II. Public Comments – None.
  - III. March and April Meeting Minutes- Jim made a motion to accept the minutes from the March 9 and April 20 meetings, Peter seconded, motion passed.
  - IV. Chairperson Report – Jody’s thank you card was shared. Mary reported that Bridgette had become ill late in the day and was unable to attend the meeting as planned. Members were reminded to pay their contribution for Community Café hosted by Cambridge CAP in May if they have not already done so.
  - V. Annual Report Review – It was noted that Bridgette presented the Annual Report to the Board of Education last Monday night and copies were handed out to the Board Members. Peter moved to table the presentation and review of said Report until a future meeting when Bridgette will be present. Eddie seconded the motion and it was unanimously approved.
  - VI. Finance Report –Jim Womble had no new information to report. Kris Frey was absent, so no financial update was available. There were no donations of \$1000.00 or more to approve.
  - VII. Directors Report- See attached.
  - VIII. HRA Update –Mary reported that we need \$32,000 to get caught up based on years of service of the three Directors. Due to the need for additional information, Steve made a motion to schedule a special meeting on June 1 at 5:30 pm to discuss the HRA update and other financial issues. Eddie seconded the motion and it was unanimously approved. It was agreed that this meeting will not take the place of the Annual Meeting which will still be held on June 15, 2016, at 5:30 pm.
- I. Next Meeting Date – The next meeting is scheduled for June 1, 2016 at 5:30 p.m. at the District Office.
  - II. Adjourn –Jim made a motion to adjourn. Eddie seconded. Motion passed.

*These Minutes are not final until approved by the Board.*