

**CAMBRIDGE COMMUNITY ACTIVITIES PROGRAM
BOARD MEETING
September 12, 2016**

Present: Eddie Pahuski, Tim Bolger, Mary Behling, Steve Struss, Kris Frey, Jim Womble, Bernie Nikolay, and Tracy Smithback-Travis. Also present: Bridgette Hermanson, Executive Director. Absent: Greg Englestad, Kristin Peppey, and Peter VanDenEinde.

- I. Call Meeting to Order - Mary called the meeting at 5:30 p.m. noting a quorum was present at such time
- II. Public Comments – None.
- III. Approval of July Meeting Minutes – Bernie made a motion to approve July meeting minutes. Kris seconded, and motion was unanimously approved.
- IV. Chairperson Report –
 - a. Mary thanked the Board members for reviewing the Form 990t and commenting through email previously. She noted that that form has now been filed electronically and that the state form will be filed as soon as she and Kristin have both signed it.
 - b. Mary reported that the ad had run in the paper for several weeks looking for candidates for the Board position, but no one had come forward. However, Jody Wilke has indicated that she would be willing to serve on the Board. The Board was polled regarding any other candidates and had a discussion regarding Jody’s interest. Steven then moved to ask Jody to act as a Board member, Bernie seconded the motion, and the motion was unanimously passed. Bridgette was directed to contact Jody.
- V. Finance Committee Report. – Kris reported that all checking account statements received since the last meeting have been approved. There were no donations of \$1,000 or more in the last month
- VI. Referendum Presentation – Bernie presented the referendum presentation. A few suggestions were made for clarification purposes and Bernie was thanked for giving this presentation to us.
- VII. Director’s Report – Bridgette presented the Director’s Report, attached, and provided highlights and answered questions.
- VIII. Next Meeting Date – The next meeting will be held October 10, 2016, at 5:30 p.m. at the District Office.

IX. Adjourn – Kris moved to adjourn, Eddie seconded, motion carried.

These Minutes are not final until approved by the Board.