

**CAMBRIDGE COMMUNITY ACTIVITIES PROGRAM
BOARD MEETING
November 16, 2016**

Present: Eddie Pahuski, Tim Bolger, Steve Struss, Kris Frey, Bernie Nikolay, Tracy Smithback-Travis, Jim Womble, and Peter VanDenEinde. Also present: Bridgette Hermanson, Executive Director. Absent: Mary Behling, Jody Wilke, and Kristin Peppey

- I. Call Meeting to Order - Bernie called the meeting at 5:30 p.m. noting a quorum was present at such time
- II. Public Comments – None.
- III. Approval of October Meeting Minutes –Eddie made a motion to approve October meeting minutes. Kris seconded, and motion was unanimously approved.
- IV. Chairperson Report – Mary was absent; no other report.
- V. Finance Committee Report. – Kris reported that all checking account statements received since the last meeting have been approved. He also reported that the Finance Committee met with Bridgette, Jordan, Chad, and Lesli to review the budget. There were no donations exceeding \$1,000.
- VI. Budget Presentation – Bridgette presented the 2017 budget. She is concerned with a shortfall this year due to new overtime laws, insurance costs and overall escalating costs of doing business. In depth discussion took place regarding the need to increase revenue through fees, donations, and also looking at the levy request. Discussion also surrounded cutting expenses. Bridgette will work on several scenarios for the next meeting. Jim, Kris and Eddie offered to assist.
- VII. Director's Report –Director's Report was provided.
- VIII. Next Meeting Date – The next meeting will be held December 12, 2016, at 5:30 p.m. at the District Office.
- IX. Adjourn – Jim moved to adjourn, Eddie seconded, motion carried.

These Minutes are not final until approved by the Board.