

## CAP Board Meeting

Agenda 3/21/18

5:30 PM District Office

Present: Bernie Nikolay, Steve Struss, Jody Wilke, Peter Van Den Einde, Kristin Peppey, Jessica Stenklyft, Tim Bolger, Tracy Smithback-Travis, Jim Womble, Kris Frey, and Eddie Pahuski.

Also present: Lesli Rumpf, Executive Director, Chad Holpfer

Absent: None

- I. Call Meeting to Order - Eddie called the meeting to order at 5:30 pm.
- II. Public Comments – No one present from the public.
- III. Approve February Meeting Minutes – Peter moved to accept the February meeting minutes and Kris seconded. Motion was unanimously approved.
- IV. Chairperson's Report – Eddie reported that he will not be at the April board meeting and Jim will be sitting in and chairing that meeting. Eddie mentioned that Lesli presented the 2017 annual report to the school board on Monday, March 19<sup>th</sup>. He was complimentary on the booklet and presentation. One of the school board members commented that the transition for executive director has progressed seamlessly.
- V. Finance Committee Report – Donation Report – (a) Kris reported all fund balances and that accounts are in good condition. (b) Lesli presented donations with no donations reported over \$1000. (c) The Youth Center CD is up for renewal in April. Lesli researched the interest rates and if renewed at a 14 month CD the interest rate would increase to just over 1% while the current CD is at 0.35%. Discussion was had in regards to potential needed capital improvement projects. CAP put in a Cambridge Foundation grant request for \$12,000 for 4 canopies to be replaced at the baseball fields. If received, the remaining canopies would be a great project. Tracy noted that it is important to look into any projects that involve CAP's higher revenue areas. Other areas/items mentioned were a vacuum for the Cambridge Pool and truck maintenance. Lesli will look into historical fund balances and estimate what funds would be needed for a 3 month wind down period if CAP funding from Fund 80 would stop.
- VI. Ripley Park Program Review – Chad Holpfer, CAP Youth, Park & Recreation Director gave a short program review of Ripley Park. Chad presented information on the target population of Ripley Park, potential areas of growth, safety considerations, improvement projects, the program budget and other items.
- VII. Director's Report – Lesli presented the revised program service agreement with a few minor changes. Kris made a motion to accept the program service agreement with the changes. Tracy seconded and the motion carried. Lesli meet with Marie Brown (Village of Cambridge – Parade of Homes marketing contractor) in regards to the Parade of Homes coming to Cambridge in June. Marie encouraged CAP to be

involved in the Mad for Magnolia event on Saturday, June 16<sup>th</sup>. This event will draw in roughly 2,000 people and be onsite at the Parade of Homes location. Lesli feels it would be a good opportunity for CAP to promote programs but also noted it is the same day as the annual youth baseball tournament. CAP might need extra board support that day to successfully run both events. Lesli requested to schedule a time for the CAP board to take a new board picture. It was agreed this would be done at the Community Café. Lesli will work at getting the new board members shirts. CAP will be hosting the Community Café on Thursday, May 3. Lesli will be sending out an email with sign up opportunities.

VIII. Next Meeting Date- The next meeting will be held on Wednesday, April 16 at 5:30 pm in the District Office.

IX. Adjourn – Kris moved and Tim seconded to adjourn. Motion carried.

***Mission** ~ The Cambridge Community Activities Program encourages and promotes life-long wellness by providing a variety of high-quality recreational activities, learning opportunities, aquatics programs, and services to the broad Cambridge area community.*

