



CAP Board Meeting

Agenda 5/22/18

5:30 PM District Office

Present: Jim Womble, Kris Frey, Bernie Nikolay, Peter Van Den Einde, Kristin Peppey, Eddie Pahuski, Jody Wilke, Tim Bolger, Jessica Stenklyft, Tracy Smithback-Travis. Also present: Lesli Rumpf, Executive Director, Kathryn Jenkins, Director of Aquatics Operations

Absent: Steve Struss

- I. Call Meeting to Order – Eddie called the meeting to order at 5:30 pm.
- II. Public Comments – No one present from the public.
- III. Approve April Meeting Minutes – Kris moved to accept the April meeting minutes and Jim seconded. Motion was unanimously passed.
- IV. Chairperson's Report – Eddie reported that from this point forward CAP board meetings will be held on the 3rd Tuesday of each month through September 2018. Eddie also reported an opening on the personnel committee since Mary Behling left the CAP board. This committee is used to advise and provides counsel to Lesli and assists with performance evaluations.
- V. Aquatics Program Review – Kathryn Jenkins, Director of Aquatics Operations gave a short program review of the Cambridge Pool. Kathryn presented information on the target population of the pool, potential areas of growth, safety considerations, improvement projects (including air handling and a variable frequency drive pump), the program budget and other items.
- VI. Finance Committee Report – Donation Report – (a) Kris reported all fund balances and that accounts are in good condition. (b) CAP received wonderful donations in April but nothing over \$1,000 this month.
- VII. Director's Report – Lesli reviewed the list of the prioritized capital improvement projects with the board. Projects were divided into top priority (green), medium priority (yellow), and lower priority (purple) categories. Kris made a motion to approve the top (green) priority items to benefit CAP, in the amount of \$18,500. Jim seconded and the motion passed unanimously. Bernie does not feel that the Board needs to make these decisions and it should be at Lesli's decision. Lesli also mentioned that the food pantry side walk will be completed on 6/12 or 6/19 depending on the weather. The Youth Baseball fundraiser was completed and final numbers should be coming in at around \$3,500.

- VIII. Move to Closed Session to Discuss Contractor Action – Tracy made a motion to move to closed session. Jim seconded the motion and it unanimously passed.
- IX. Move to Open Session – Tracy made a motion to return to open session. Jody seconded the motion and it unanimously passed.
- X. Set Annual Meeting Date – The CAP annual meeting will be held on Tuesday, June 19 at 5:30 pm in the District Office.
- XI. Next Meeting Date – Tuesday, June 19 at 5:30 pm and the CAP finance committee will be meeting on Tuesday, June 19 at 5:00 pm.
- XII. Adjourn – Tracy moved and Jody seconded to adjourn. Motion carried.

Mission ~ *The Cambridge Community Activities Program encourages and promotes life-long wellness by providing a variety of high-quality recreational activities, learning opportunities, aquatics programs, and services to the broad Cambridge area community.*

