



CAP Board Meeting

Agenda 8/21/18

5:30 PM District Office

Attendance: Bernie Nikolay, Jess Stenklyft, Tim Bolger, Kris Frey, Eddie Pahuski, Steve Struss, Jody Wike. Absent: Tracy Smithback-Travis, Peter VanDenEinde, Jim Womble
Also present: Lesli Rumpf, Executive Director

- I. Call Meeting to Order - Eddie called meeting to order at 5:30 pm.
- II. Public Comments - No one present from the public.
- III. Approve July Meeting Minutes - Steve made motion to approve the July meeting minutes and Bernie seconded. The motion was unanimously approved.
- IV. Chairperson's Report - Eddie led the discussion on the current CAP Board of Directors vacancy. Joe Brady and Dusty Rogers both submitted a letter of interest for the position and both were recognized as good applicants. The board discussed the applicants and their backgrounds and interests. Kris made a motion to accept Joe Brady as the new CAP board member and Steve seconded the motion. The motion passed unanimously. Lesli will relay the information to both Joe and Dusty.
- V. Finance Committee Report – (a) Two donations of \$1,000 were reported in July. The donations from the Flying Zupan Brothers and the Kottwitz family were both approved and accepted. Kris made a motion and Steve seconded. The motion unanimously passed. (b) Kris reported all CAP funds are in good working condition and that the finance committee met prior to the CAP board meeting. Lesli presented information about the progress of the capital improvement projects.
- VI. Move to Closed Session for Update on Contractor Action - Jody made a motion to move to closed session. Steve seconded the motion and it unanimously passed.
- VII. Return to Open Session - Kris made a motion to return to open session. Steve seconded the motion and it unanimously passed.
- VIII. Director's Report- Lesli reported the Try Cambridge Tri was very successful with 215 participants. Lesli also thanked the board members for their time in volunteering for the event. Lesli relayed information about the results from the School District parent satisfaction survey. The survey results demonstrated that 89% of responding families are satisfied with the recreation opportunities provided by CAP and the School District. This number is up from 82% from the survey, 4 years ago. Lesli was proud to announce the Mary Behling has received the WPRA (Wisconsin Park & Recreation

Association) Fellowship Award. This award is given to a person who has made outstanding achievements to the parks and recreation movement in their local community. Mary will be recognized at the WPRA annual conference in Green Bay on Thursday, November 1. Lastly, Lesli reported the planning of a 15 year celebration in conjunction with the annual volunteer banquet as begun. The date will be announced shortly.

- IX. Volunteer Recruitment/Support Discussion - Lesli led a discussion in regards to volunteer recruitment and support. The discussion included the possibility of an enhanced coaches discount, a required parent meeting prior to each season, connecting with family members of participants, meeting with high school coaches, new coaches packets, new ways to recognize the volunteers including t-shirts, handwritten thank you cards from participants, badges and many other items. The revamping of the volunteer recruitment process is going to be an ongoing process that Lesli will lead.
- X. Next Meeting Date - Tuesday, September 18 at 5:30 pm in the District Office conference room.
- XI. Adjourn - Kris moved and Jody seconded to adjourn. Motion carried.

Mission ~ *The Cambridge Community Activities Program encourages and promotes life-long wellness by providing a variety of high-quality recreational activities, learning opportunities, aquatics programs, and services to the broad Cambridge area community.*

