



CAP Board Meeting

Agenda - 7/28/2020

5:30 PM - Virtual via Zoom Link

<https://us02web.zoom.us/j/83606364709?pwd=N2dzdnRFTk5SSL2h2bTZkclpWTUkzdz09>

Meeting ID: 836 0636 4709

Password: 1UweBF

Present: Kris Frey, Eddie Pahunski, Tim Bolger, Jessica Stenklyft, Peter Van Den Einde, Katie Jeffery Also in attendance: Lesli Rumpf, Absent: Jody Wilke, Joe Brady, Bernie Nikolay, Tracy Travis, Greg Wagner

- I. Call Meeting to Order: Eddie called the meeting to order at 5:30 p.m.
- II. Public Comments: No one present from the public.
- III. Approve June Meeting Minutes: Kris made a motion to approve the June meeting minutes and Tim seconded. The motion was unanimously approved.
- IV. Finance Committee Report (a) Kris reported that the finances are in acceptable shape and included the account balances. A quickbooks evaluation indicated decreases in revenue in youth athletics, cap care, adult athletics with a total revenue decrease of \$117,000. Food Pantry donations are up \$24,000 in comparison to last year. Cap Care has also received multiple grants totally \$11,000. (b) The following donations over \$1000 were received in June: Lyle/Nancy Rudolph and Rick/Connie Kottwitz. Badger Bank also made a business donation of \$1000. Kris made a motion to accept the donations and Katie seconded the motion. The motion was unanimously approved. (c) PPP Loan & Payroll Update – Lesli reported that Kristy is watching closely for the PPP loan forgiveness information to come from Hometown Bank. Kristy has all loan information organized and documented in preparation. Ripley Park and Cap Care are sustaining themselves with revenue vs payroll. The pool is not.
- V. COVID-19 Response Update: Lesli reported that Aquatics is slow with only about 45 individuals continually signing up for lap swim or water fitness classes. The Fitness Center is also experiencing minimal use by patrons. Student athletes have been using the Fitness Center though. Cap Care has roughly 20 children daily and Mandy is adjusting the staffing needs as appropriate. Keeping the children socially distanced is challenging but the children are washing hand and wearing their masks without any problems. Flag football and soccer are looking into running a shortened skills and drill program instead of the normal season which includes games. Staff is recruiting “COVID Captains” for each program to assist in managing COVID related controls

and practices. The leadership team is working on plans for special events such as Breakfast with Santa and is considering a drive through or other minimum interaction approaches. Touch A truck has been cancelled but accommodations for providing bike helmets are in discussion. Staff are experiencing 1-2 COVID exposures per week currently. Exposures are addressed with quarantines following CAP guidelines. Lesli noted that Jefferson County COVID cases are increasing. Lesli also noted the school board is making a decision about restarting school later this week.

- VI. Directors Report: Lesli reported that work on the new food pantry location is proceeding nicely and the space is looking very good. There have been donations of shelving from Spacesaver, flooring from Nann's flooring, and paint from Flores Painting. A transition and communication plan has been initiated to help patrons move to the new location. Board members were asked to take their picture with their new Park/Rec shirts once they receive them and send to Lesli. The Ripley Park project is proceeding with the access road completed, some grading done and planting has begun.
- VII. Next Meeting Date: Tuesday, August 18 at 5:30 p.m. (virtually)
- VIII. Adjourn: Kris made a motion to adjourn and Katie seconded. The motion was unanimously approved.

***Mission** ~ The Cambridge Community Activities Program encourages and promotes life-long wellness by providing a variety of high-quality recreational activities, learning opportunities, aquatics programs, and services to the broad Cambridge area community.*

