



CAP Board Meeting

Agenda – 8/18/2020

5:30 PM - Virtual via Zoom Link

Join Zoom Meeting

<https://us02web.zoom.us/j/82699411964?pwd=bEhrWHdIZnBvOGRxNldBaXRic2M2dz09>

Meeting ID: 826 9941 1964

Passcode: hW9bc4

Present: Jody Wilke, Eddie Pahuski, Kris Frey, Joe Brady, Katie Jeffery, Bernie Nikolay, Peter Van Den Einde, Tim Bolger, Gregory Wagner, Lesli Rumpf Absent: Tracy Travis, Jess Stenklyft

- I. Call Meeting to Order: Eddie called the meeting to order at 5:32 p.m. Eddie turned the discussion over to Lesli who gave the board her resignation as Executive Director. The board discussed that the priority will be to get the job posted by Wednesday, August 19 and start accepting resumes/cover letters as soon as possible.
- II. Public Comments: No one present from the public.
- III. Approve July Meeting Minutes: Kris made a motion to approve the July meeting minutes and Joe seconded. The motion was unanimously approved.
- IV. Finance Committee Report: (a) Kris gave an update on the financial accounts and reported that all are in good condition. (b) Donation Report - The food pantry received a generous donation of \$1700 from Megan Retzlaff. Kris made a motion to accept the donation and Bernie seconded. The motion unanimously approved. (c) PPP Loan & Payroll Update – All of the funds from the PPP Loan have now been used. Ripley Park was able to sustain their own payroll with revenue so the funds did not have to be used there. Kristy is waiting for the final loan forgiveness information to come from Hometown and then she will apply.
- V. COVID-19 Response Update: The CAP fall/winter brochure has been completed. Lesli shared a document that has been developed for all programs to follow in order to run the program according to current protocols by the state, county, school, etc. Registration has also been changed to not require payment until the program is confirmed to run.
- VI. Directors Report: Next week will be the first week to serve clients in the downstairs Food Pantry location. An open house will be planned once everything is complete. The Ripley Park improvement project had to have some areas re-done per the Foundation request but overall the project is going well.

VII. Next Meeting Date: Tuesday, September 15, 2020 at 5:30 p.m. via zoom.

VIII. Adjourn: Bernie made a motion to adjourn and Joe seconded. The motion unanimously passed.

Mission ~ *The Cambridge Community Activities Program encourages and promotes life-long wellness by providing a variety of high-quality recreational activities, learning opportunities, aquatics programs, and services to the broad Cambridge area community.*

